



## Admissions Policy

It is our intention to make our pre-school genuinely accessible to children and families from all sections of the local community. In order to accomplish this, we will:

1. Ensure that the existence of the pre-school is widely known in all local communities. We will place notices advertising the pre-school in places where all sections of the community can see them
2. Arrange our waiting list on first come first served basis depending upon availability and also date of birth in relation to vacancies as they become available
3. Give priority of places to those already attending the pre-school
4. Give priority of places to those in the local community
5. Frenchay Pre-school welcomes children with special needs. We will treat the admission of Special Needs children on an individual basis
6. Be flexible about attendance patterns so as to accommodate the needs of individual children and families (we recommend a minimum of 2 sessions per week)
7. Consult with local parents to ensure that the group continues to meet the changing needs of the local community
8. Make our Equal Opportunities Policy widely known. The pre-school has an equal opportunity policy in which no child, family, or other adult will be excluded from the setting on the grounds of gender, sexuality, class, family status, disability, colour, culture, religion, language, belief, ethnic origin or status of residency. We will also welcome transient families such as travellers, refugees and asylum seekers for the length of their stay where possible.

<b>Written by:</b>	Simone Cupper/Lucy Foley
<b>This policy was adopted by the pre-school on:</b>	12 <sup>th</sup> Feb 2014
<b>Signed off by the Director of Frenchay Pre-School</b>	Lucy Foley
<b>Next Review Date</b>	January 2020
<b>Links to EYFS</b>	Organisation